

Preston Parish Council

NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL

Wednesday 20th May 2026 at 7.00pm
Village Hall, School Lane, Preston, SG4 7UE

To Cllrs: S Anderson, J Buckland, M Burleigh, J Clark, A Morecroft, H Page, M Trinder (Chair)

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Lisa Lathane, Clerk to Preston Parish Council – 14th May 2026



AGENDA

1. Appointment of Chairman for Civic Year 2026/267

Councillors can nominate other councillors or themselves for the position, but another Councillor must second the nomination. Councillors can nominate themselves (if present at the meeting). Voting can only be done if present at the meeting.

2. Chairman's signing of acceptance of office

3. Appointment of Vice Chairman for Civic Year 2026/27

As like the Chairman

4. Vice-Chairman's signing of acceptance of office

5. To receive and accept apologies for absence.

6. Chairman's Remarks

7. Declarations of interest

8. To adopt minutes of the previous meeting

9. To consider matters arising from the previous minutes not already on the agenda

10. Finance

- a. To authorise non-contractual payments and note payments to date**
- b. To authorise the signing of the Bank Reconciliation**
- c. To review the 2026/27 budget**

Next scheduled meetings: Annual Parish Meeting: Thursday 20th May 2026 - Parish Council meeting: Thursday 9th July 2026 8pm

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A-C sent as Financial report separately to Cllrs.

d. To agree Direct Debit Payments for 2026/27

- Eon – Pavilion Electricity. Amount varies.
- HMRC – PAYE and NI
- Zen – Email addresses and Cybercheck - £19.79 per month. To be stopped shortly due to change in email
- ICO (Data protection)

Regular Contractual Payments:

- Staff Salary
- Work from home allowance

e. To complete the Annual Governance and Accountability Review

Sent separately to Cllrs.

11. Planning

a. To consider any new planning applications

- **26/00941/LBC - Spindle Cottage Hitchin Road Preston Hitchin Hertfordshire SG4 7TZ,
Install commemorative plaque to front elevation**

b. To note decisions and appeals

c. To consider any other planning matters pertinent to the Parish Council

12. Blue Plaque at Spindle Cottage - the Parish Council to decide:

- whether it wishes to be formally associated with the plaque**
- whether it would be willing to make a contribution toward the cost. (£750 max)**
- whether it supports the proposal for the initiative to be led jointly by the Parish Council and The Preston Trust**
- whether the Parish Council has any comments on the proposed wording before it is finalised**

13. Church Meadow

- To consider the quotation for the installation of playground equipment in Church Meadow.**
- To decide whether to accept the additional quote for grass protection.**

Sent separately to Cllrs.

All work to be paid from ring fenced section 106 funding from the Castlefield and Back Lane developments. Quote has been sent separately to Parish Councillors.

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14. Preston Village Day. 12th September 2026 – to agree whether to run a stall

Usually run a bottle tombola at no cost to the parish council.

15. Pavilion Working Party update

- a. Resolution 1: To agree to obtaining pre-planning advice to enable the PWG to make a recommendation on the best option for the pavilion. The cost is £1631.12 excl VAT. Shared 50:50 with Preston Cricket Club, the cost will be £815.60 for each organisation.
- b. Resolution 2: To consider and agree to obtaining more detailed costings than the £190 basic costs as agreed at the last meeting and which have not yet been requested. Costings for a new build is £350 and £250 for an extension, a total of £600 + VAT. More detailed costings will give a better indication of potential funding requirements and will help towards making a decision on new build or extension. The Cricket Club has been asked to share the costs.
- c. Resolution 3: To agree to the organisation of an extraordinary meeting if not all the information is available to enable the PWG to make a recommendation on the way forward at the Parish Council meeting on Thursday 9 July.

16. Matters for future consideration

17. Date and time of next meeting: 9th July 2026 at 8pm